

MINUTES FROM TOWN COUNCIL MEETING
June 9, 2026
AFTON TOWN HALL

1. CALL TO ORDER

Mayor Jeff Jensen called the regular meeting of the Afton Town Council to order at 5:30 p.m. and welcomed those in attendance.

Council Members Dirk Hillyard, Will Wilkes, Scott Griffith, and Brock Brown were present. Others present were Town Attorney Dale Cottam, Town Clerk Tina McGarvey, Public Works Director JR Nield, Afton Main Street Alliance Chair Julie Adams, Fire Chief Cody Wilkes, Dave Kennington, David Femringer, Krista Tidwell, Brandt Babers, Ryan Sandall, Michael Horn, Devon Hillstead, Kallen Lancaster, Crystal & Glen McGee, Shelly Crook, Donald Howser, Amber Hyde, and Marlow Scherbel. Town Administrator Violet Sanderson was not present at the meeting.

2. PLEDGE OF ALLEGIANCE

Council Member Wilkes led those present in the Pledge of Allegiance.

3. AGENDA

Adopt the June 9, 2026, Afton Town Council Agenda

A. Motion to Approve Agenda for June 9, 2026, Afton Town Council Meeting

At the Mayor's call, Council Member Wilkes moved to approve the agenda. Council Member Griffith seconded the motion, which was carried out unanimously.

4. CONSENT AGENDA

A. Approve Minutes from the Regular Afton Town Council Meeting held May 12, 2026

B. Approve Town of Afton Bills for the Period Ending May 31, 2026

Call Ready Mix Lumber - Supplies \$3,042.42
Valley Auto- Supplies \$1,018.83
CNA Surety- Treasurer Bond \$500.00
Lincoln County Sheriffs Office- Services \$1,948.00
Lower Valley Energy- Services \$24,056.74
Mountain Star Products - Supplies \$695.03
Silver Star Telephone- Services \$7,669.62
Caselle- Services \$1,477.00

Star Valley Media, LLC- Services \$3,291.65
Sunrise Engineering, Inc.- Services \$4,184.50
Wyoming Workers' Compensation- Services \$230.42
Fisher Scientific- Supplies \$176.82
Valley Sanitation Inc.- Services \$790.00
Town of Afton- Services \$22.00
NCPERS Group Life Insurance- Life Insurance 224.00
ODP Business Solutions, LLC- Supplies \$66.99
High Country Linen- Services \$1,434.22
Alan Stauffer Digital Services - Services \$847.68
J-Bar Excavation, LLC. - Supplies \$1,026.49
Skaggs Companies, Inc. - Supplies \$226.85
J- Bar Trucking, LLC- Services \$847.84
One-Call of Wyoming- Services \$74.55
Desktop Design- Services \$315.00
Bailey, Stock, Harmon, Cottam- Services \$5,300.50
Wex Bank- Fuel \$132.75
Intellichoice, Inc. - Subscription \$6,650.82
Miles Beverage- Supplies \$517.60
Mountain States Stockdog Association- Sponsorship \$ 7,500.00
Yost Pacific Office Automation- Services \$73.90
U.S. Bank Equipment Financing- Services \$151.33
Zion Bankcard Center- Supplies 10,893.62
Cash- Prize Money \$1,050.00
Nilson, David- Services \$5,211.00
Hags with Rags, LLC- Services \$1,340.94
Baxbo LLC - Supplies \$1,764.00
Core & Main LP- Parts \$907.94
AT&T Mobility- Cellular Services \$277.86
Star Valley Lawn Care, Inc.- Services \$587.12
Verizon Connect Fleet- Services \$151.60
Eric Briggs- Services \$1,394.78
Grime Stoppers Housekeeping Services 3,600.00
The Lock Shop of Star Valley- Services \$100.00
Burton Rental- Rental \$391.44
Jensen Electric, LLC - Services \$498.19
T-Mobile Use, Inc- Services \$61.00
Heidi Martin- Services \$29.00
Discover Area Guides- Services \$450.00
Lantis Productions, Inc. - Fireworks \$15,000.00
Paige Alise, LLC- Services \$1,300.00
Wyoming Department of Revenue - Services \$42.72
Callaway Golf Sales Company- Supplies \$3,370.11
Parson Behle & Latimer- Legal Services \$2,156.00
Wannabe Running- Sponsorship \$2,000.00
Salt River Motors- Supplies \$ 1,121.59
Wyoming Office of Tourism- Refund \$40,000.00
Rad Curbside, LLC- Services \$278.00

Salt River Youth Foundation- Sponsorship \$5,000.00
Nicole Galloway- Services \$ 3,343.60
P & W Golf Supply- Supplies \$4,123.88
Ann Vaughan- Refund \$39.00
Great-West Trust Company- Deferred Comp 1,035.00
Payroll \$166,018.60

- a. Motion to Approve the Consent Agenda

At the mayor's call, Council Member Hillyard moved to approve the consent agenda. Council Member Brown seconded the motion. The motion carried unanimously.

5. DEPARTMENT REPORTS

A. Public Works

Public Works Director Jr. Nield reported to the Council that new signage and kiosks have been installed, receiving positive feedback. Additionally, a shade canopy has been set up at Canyon View Park. Major pothole repairs have been completed, road line painting is currently underway, and crosswalks will be next. A new rock rake, co-purchased with the golf course, has also been acquired. Looking ahead, the West Alley projects are progressing, with bids due on June 18, 2026.

B. Tourism Board

The Tourism Board report has been rescheduled for the July meeting.

C. Afton Main Street Alliance Board

Chair Julie Adams reported on the two-year anniversary, focusing on promotions, design, economic vitality, and organization. She updated the Council on recent events and promotions and requested increased cleanliness efforts in the downtown area.

D. Heritage Board

Mayor Jensen has announced that the Heritage Board selected the inductees for the upcoming July 4th ceremony.

E. Afton Fire Department

Mr. Cody Wilkes, the Afton Volunteer Fire Chief, reported to the Council on the year-to-date calls. He mentioned that two teams will be traveling to a fire convention competition in Wheatland from June 17 to 21. Additionally, the department will host a pancake breakfast and organize a fireworks display for the 4th of July. During the fair, the State Fire Marshal's sprinkler trailer demonstration will also take place at the fairgrounds.

Furthermore, repairs are planned to the drill field fence and the fire station asphalt. It is also

noted that Engine 7, a 1997 model, needs replacement. Specifications for the new engine are being developed in collaboration with Upper Valley Fire District.

6. DELEGATIONS

Delegation decorum: There is a 5-minute Limit per delegation subject. The mayor must recognize the speaker, who must approach the podium. Only one speaker may speak at a time.

A. Star Valley Events, LLC - Update on East Alley Events

Krista Tidwell of Star Valley Events provided an update to the Council on the first three weeks and respectfully requested authorization for participating food trucks to continue operating on Saturdays to enhance vendors' economic viability. Additionally, a request was made to extend Friday Night Lights hours to 9:00 PM on July 8 and August 21 for designated special events, which fall within the town's established noise ordinance of 10:00 PM.

B. Donald Howser — Discussion on BMX track and E-bikes

Mr. Donald Hauser, speaking on behalf of parents and children, emphasized the lack of clear rules, confusing signage (which states “motorcycles” are prohibited), and inconsistent police enforcement regarding e-bike usage at the BMX track. He suggested a compromise to allow limited, scheduled access for e-bikes, and expressed their willingness to assist with dust control by watering the track. Additionally, Mr. Hauser offered to donate funds for a new, clear sign, regardless of the outcome.

C. Water Irrigation Conversation on Culverts in Parks

A recent incident has prompted a discussion about the collaboration between the town and the ditch company to develop a long-term solution to enhance safety at Culverts. This will include considerations of funding and labor to implement the permanent fix. The Council has requested that this topic be added to the agenda for the upcoming work session.

7. TOWN ADMINISTRATOR REPORT

A. Financial Statements for May 2026 (Attachment)

Mayor Jensen presented the May 2026 financial statement.

B. 40 West 4th - Nielsen Rezone Application & Staff Report

Mayor Jensen presented a staff report stating that all necessary actions will be addressed under new business. This applicant seeks to rezone the property from Central Business District to R-1.

C. Silver Brooke Estates Master Plan Preliminary Plat Approval and Phase I & Phase II Final Plat Approval

Mr. Marlowe Scherbel presented revisions to the Master Plan and requested preliminary plat approval for combined Phases 1 and 2.

- a. Motion to to approve or deny Master Plan Preliminary Plat
Motion to deny or approve the FInal Plat Phase I & II and Authorize the Mayor to sign the final plat

Mayor Jensen presented the Afton Planning and Zoning Board's recommendation and conditions, which recommended approval. At the Mayor's call, Council Member Griffith moved to approve the revised Master Plan preliminary plat for Silver Brook Estates, seconded by Council Member Hillyard. The motion carried unanimously.

At the Mayor's request, Council Member Wilkes moved to approve the final plat for Phases I and II and authorized the Mayor to sign the preliminary plat for Silver Brook Estates. This motion was seconded by Council Member Hillyard and carried unanimously.

D. De-Annexation Petition Mountain Star Products LLC/ O. David Gardner Trust

Mr. Marlow Scherbel presented a de-annexation for Mountain Star Products. A petition was presented to de-annex a parcel for a gravel pit expansion, consolidating operations under County jurisdiction.

8. NEW BUSINESS

A. C and G, LLC - Catering Permits

June 12, 19, 2026; July 7, 8, 9, 10, 11, 17, and 24, 2026; August 14, 21, 28, 2026; September 4, 2026.

- a. Motion to Approve or Deny Catering Permits

C & G, LLC submitted applications to the Council for a series of permits, seeking approval for a catering beverage permit for the event "Friday Night Lights." At the Mayor's request, Council Member Hillyard moved to approve the catering permits for June 12, June 19, 2026, and July 7-11, 2026, while tabling the remaining dates beginning July 17, 2026, to the July council meeting. Council Member Wilkes seconded the motion, which passed with a vote of 4 to 1. Aye (yes) vote: Council Members Dirk Hillyard, Will Wilkes, Scott Griffith and Brock Brown. Nay (No) vote: Mayor Jeff Jensen. The motion passed.

B. Prohibition Outpost - Catering Permit for June 12, 2026

- a. Motion to Approve or Deny Catering Permit

Prohibition Outpost submitted an application to the Council seeking approval for a catering beverage permit for the event "Friday Night Lights." At the Mayor's request, Council Member Wilkes moved to approve the catering permits for June 12, 2026. Council Member Wilkes seconded the motion, which passed with a vote of 4 to 1. Aye (yes) vote: Council Members Dirk Hillyard, Will Wilkes, Scott Griffith and Brock Brown. Nay (No) vote: Mayor Jeff Jensen. The motion passed.

C. Ordinance 709- De-Annexation of Mountain Star Products, LLC

- a. Motion to pass or deny Ordinance 709 on First Reading

At the call of the Mayor, Council Member Wilkes made a motion to pass Ordinance 709 on first reading. Council Member Brown seconded the motion. The motion carried unanimously.

D. Resolution 2026-05 Lodging Tax Question for Ballot

- a. Motion to pass or deny Resolution 2026-05

At the Mayor's call, Council Member Griffith motioned to pass Resolution 2026-05, seconded by Council Member Hillyard. The motion carried unanimously.

E. Ordinance 710 - Rezone 40 West 4th Ave

- a. Motion to pass or deny Ordinance 710 on First Read

At the call of the Mayor, Council Member Hillyard made a motion to pass Ordinance 710 on first reading. Council Member Brown seconded the motion. The motion carried unanimously.

F. Discussion About the Concession Stand at the Parks

A current business owner in the Town of Afton proposed reviving the unused concession kitchen at Canyon View Park, which requires significant upgrades to meet health and fire codes (plumbing, ventilation, surfaces, etc.). The council has decided to adopt a dual-track approach: they will request two written proposals from the business owner while the town prepares and issues a Request for Proposals (RFP) to obtain quotes for performing baseline improvements. The Council will review proposals during the meeting in July.

9. CONTINUING BUSINESS

A. Ordinance 701- Ordinance for Telecommunication Structure Regulations

- a. Motion to pass or deny Ordinance 701 on Third and Final Reading
(Passed on First and Second Reading, Postponed on Third Reading in April)

At the Mayor's call, Council Member Hillyard moved to deny Ordinance 701 on the third and final reading, seconded by Council Member Brown. The motion carried unanimously.

B. Ordinance 705 - Ordinance Rezoning Colters Lodge

- a. Motion to pass or deny Ordinance 705 on Third and Final Reading
(Passed on First and Second Reading) (Was Tabled on Third Reading in May)

At the mayor's request, Council Member Wilkes motioned to pass Ordinance 705 on third and

final reading, seconded by Council Member Hillyard. The motion was unanimously approved.

- C. Ordinance 706 - Ordinance Amending Chapter 5 of Title I Defensive Driving Dismissal Program
 - a. Motion to pass or deny Ordinance 706 on Third and Final Reading
(Passed on First Reading and Second Reading)

At the Mayor's call, Council Member Griffith motioned to pass Ordinance 706 on the third and final reading, seconded by Council Member Wilkes. The motion was unanimously approved.

- D. Ordinance 707 - Ordinance Rezoning Ted Frome Lot 4 Replat
 - a. Motion to pass or deny Ordinance 707 on Third and Final Reading
(Passed on First Reading and Second Reading)

At the Mayor's call, Council Member Hillyard motioned to pass Ordinance 707 on the third and final reading, seconded by Council Member Brown. The motion was unanimously approved.

- E. Ordinance 708 - Fiscal Year Budget July 1, 2026, through June 30, 2027
 - a. Motion to pass or deny Ordinance 708 on Third and Final Reading
(Passed on First Reading and Second Reading)

At the Mayor's call, Council Member Griffith motioned to pass Ordinance 708 on the third and final reading, seconded by Council Member Hillyard. The motion was unanimously approved.

- F. Planned Unit Development Application - Ted Frome 2nd Addition Lot 4

Mr. Ryan Sandal submitted a Planned Unit Development (PUD) application for smaller, quarter-acre R-1 lots to increase affordable housing. At the Mayor's call, Council Member Wilkes moved to approve the PUD; Council Member Brown seconded the motion. The motion carried unanimously.

- G. Update on Master Plan

Mayor Jensen will verify whether the Master Plan RFP has been sent out and update the submission deadline as needed.

- H. Fish Scramble Update

Logistics for the "Fish Scramble" on Friday, the 3rd, were confirmed, including fish delivery, pond setup, and Tourism Board funding.

I. Civic Center Rates

A discussion was held regarding the request to waive the nonprofit rental fee for the week-long event. The council will establish clear criteria for future nonprofit usage.

10. MAYOR'S REPORT TO COUNCIL

A. Set Agenda for the Next Work Session Scheduled for June 23, 2026.

At the Mayor's call, Council Member Hillyard motioned to pass Resolution 2026-06 approving moving work sessions to the fourth Wednesday of each month at 6:00 PM, effective immediately. Seconded by Council Member Griffith. The motion carried unanimously. The agenda will discuss Star Valley Medical EMS, park culverts, and the use of E-bikes in the parks.

11. TOWN ATTORNEY REPORT

12. CORRESPONDENCE

13. ONGOING ITEMS FROM PREVIOUS COUNCIL MEETINGS

14. WORKSESSION ITEMS/COUNCIL TRAINING

15. EXECUTIVE SESSION

Motion to go into executive session for the purpose of considering the acquisition of real estate, personnel matters, matters concerning litigation, to which the Town is a party, or to which the Town may be a party.

At 9:51 p.m., upon the mayor's request, Council Member Wilkes moved to go into executive session for the purpose of considering the acquisition of real estate, personnel matters, matters concerning litigation, to which the Town is a party, or to which the Town may be a party. Council Member Hillyard seconded the motion, and it was carried out unanimously.

At the mayor's call, Council Member Hillyard moved to return to regular session at 10:30 p.m., and the motion was seconded by Council Member Brown. No action was taken. The motion carried unanimously.

16. ADJOURN

The official signatures of the Mayor, Town Administrator, Town Clerk, and Town Treasurer for the Town of Afton are published annually as follows:

Jeffrey Jensen, Mayor

Violet Sanderson, Town Administrator

Tina McGarvey, Town Clerk

Sadie Phillips, Town Treasurer.

A. Motion to Adjourn Meeting

At the call of the Mayor, Council Member Hillyard motioned to adjourn the regular meeting of the Afton Town Council, seconded by Council Member Wilkes. The motion carried unanimously. The regular meeting adjourned at 10:30 p.m.

17. Upcoming Meetings

- A. Next Town Council Meeting — July 14, 2026, at 5:30 p.m. at the Afton Town Hall
Next Town Council Work Session — June 24, 2026, at 6:00 pm. at the Afton Town Hall